

**Summary of key issues discussed at
9 February 2015, CEO Round
Table Committee Meeting**



Committee members present:

Marcus Stafford (Chair), Ron Regan, Julie Waylen, Marina Re, Tony Vis, Rob Holmes, Leanne Pearman, Justine Colyer, Matt Burrows, and Ron Chalmers.

Apologies:

Judy Hogben, Yvonne Parnell, Paul Coates, Darren Ginnelly and Sue Ash

Other meeting attendees:

Robyn McWaldron and Denise Berry (minutes)

CEO Round Table Forum May 2015.

a) November 2014 CEO Round Table Forum: List of attendees / non attendees.

Key issues raised by members for further consideration by the Commission.

- Is the forum still beneficial and important to the sector?
- Do we want to continue with the same program format / needs to be more open dialogue and engagement with the sector?
- Each CEO Round Table Committee member will call six CEOs from the funded and non-funded sector, to ascertain their thoughts / ideas on the future of the CEO Round Table Forums.
- Members felt it would be beneficial to draft a set of questions that they could discuss with the CEOs.

R Chalmers advised:

- The program and format for the forums should be designed around what CEOs want and not the Commission, and
- There needs to be more consultation with the sector.

b) HACC providers – determination to be made on who will be invited to attend the CEO Round Table Forum in May 2015.

- J Waylen, J Colyer and S Ash provided the committee with the names of four HACC providers that should be included / invited to the May Forum.
- Following discussion it was agreed that all four HACC providers will be invited to the April CEO Round Table Committee meeting, rather than the May Forum.

Update: WA NDIS My Way Kwinana / Cockburn Trial Site.

R Chalmers advised:

- The launch of the Kwinana / Cockburn trial scheduled for 1 July 2015 is a high priority for the Commission.
- Currently recruiting staff – there will be approx. 35 My Way Coordinators. There will be some experienced LAC staff transferred to this team.
- New office being built in Cockburn.
- Secured new premises in Kwinana, occupation scheduled for June 2015.
- Agreement signed with the Commonwealth stated that at the end of the first quarter there would be 1049 people eligible for services in the Cockburn Kwinana trial site (based on the modelling undertaken at that time).
- We currently have 569 people eligible for services.
- 518 with established plans.
- 120-130 people outside the Kwinana / Cockburn area will join the trial.
- Not confident that the final target (2000 based on the Productivity Commission modelling) is realistic.
- The Pricing Framework has been released for Kwinana / Cockburn.
- The Commission and NDIA will not be aligned in pricing.
- Indexation will be applied for 2014/15.

Key issues raised by members for further consideration by the Commission

- **Pricing** – The sector are happy to work in partnership with the Commission. They are currently generating a list of issues to be addressed by the Commission.
- Some providers feel there is not as much negotiation / dialogue with the Commission in the Kwinana / Cockburn area, which is in contrast with NDIA.
- In-Kind funding is a great source of stress for service providers.

Quality and Safeguarding recent developments.

Refer to the attached paper for further details relating to this item.

R Chalmers provided the following summary:

- During the planning stage for the NDIS trials it was recognised and agreed by all Australian governments that there should ultimately be a national framework for promoting quality and safeguarding.

- The Commonwealth, with input from the states and territories, has been developing a detailed consultation paper as the basis for a national consultation on a framework for quality and safeguarding.
- The Disability Services Commission is working with the Commonwealth to set up consultation opportunities to gain the views from a wide range of stakeholders about these matters.
- The Commonwealth has indicated that the consultation process will commence between February and April 2015.

Key issues raised by members for further consideration by the Commission

- Once the paper has been released NDS will conduct a series of consultations (nationally).
- Sub-contracting was raised as an issue from a number of members and further clarification is sought around this.
- Issues around self-management and shared management to be further articulated. Where an individual's plan is linked to support requirements greater safeguards will be incorporated.

An 'Internal Audit' of individual plans and support strategies.

Refer to the attached paper for further details regarding this item.

R Chalmers advised:

- The Office of the Auditor General is seeking clarification from the Commission that appropriate records of service delivery and planning are being maintained.
- The Commission is taking steps to minimise the impact of recent changes to reporting required on individual plans and delivery of contracted strategies by disability sector organisations.
- The Commission is working in partnership with service provider organisations to develop robust reporting systems that will ensure a high level of accountability for the funds allocated via individual plans.
- To ensure appropriate records of service delivery and planning are being maintained, and to minimise the need for extensive external audits, the Commission will introduce an internal audit process.
- The internal audit will include a review of a sample of disability sector organisations information on individual plans completed and a record of strategies delivered.
- To minimise the impact on organisations, the process will only involve a random sample of 20 organisations and utilise only a small sample of information from those organisations.
- The internal auditors will provide the Commission with a report at the end of March.

**Next Meeting: Special Committee Meeting Tuesday 10 March, 10.00am-11.30am
Barry MacKinnon Room, DSC.**

**Scheduled CEO Round Table Committee Meeting, Wednesday, 1 April 2015,
11:00am – 1:30pm, Barry MacKinnon Room, Level 2 Colin Street, West Perth**

ENDORSED BY THE CHAIR, CEO ROUND TABLE

Denise Berry

23 February 2015